

Guidance Counselor Reference Information

The person named on this form is a candidate for admission to Manchester College. Since admission decisions are based on a variety of information, including personal qualities and records, your candid evaluation will be helpful now and in our future relationships with the candidate. Please respond to the following questions to the best of your knowledge.

Name of Student _____

1. What is the nature and extent of your relationship with the candidate? _____

2. Are you a relative? yes no If yes, what relation? _____

3. Please rate this student's academic ability, motivation, and potential. Please add any additional comments according to your personal contacts, or a composite of teachers' evaluations.

Qualities	Outstanding	Satisfactory	Unsatisfactory	Do Not Recommend	Cannot Evaluate
Academic Ability					

Comments: _____

Academic Potential					
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Comments: _____

Academic Motivation					
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Comments: _____

Personal Character					
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Comments: _____

4. Please indicate academic strengths: _____

5. Please indicate potential academic difficulties: _____

6. Has this student had any disciplinary or legal problems? If yes, please explain: _____

7. Do you recommend this student for admission to Manchester College? yes no

8. Any additional comments or suggestions are appreciated (e.g., readiness for college; desire to attend college; unusual circumstances or experiences):

Signature: _____ Title: _____

Date: _____ Telephone: (____) _____

E-mail: _____