**Final Grant Proposal Approval Form**

**Please return to Paige Krouse (****pckrouse@manchester.edu****) with the most current draft of your proposal narrative and your final project budget. After submission, the form will be routed to your dean or supervisor, the vice president for finance and treasurer, and the vice president for institutional effectiveness for approval.**

**General Information**

1. Primary Project Leader/Principal Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Other Team Members/Co-PIs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| 1. Direct Costs (grant funds that will be applied to the project)
 | $ |
| 1. Indirect Costs (any overhead funds that will be included in the grant)
 | $ |
| 1. Total Amount Requested
 | $ |
| 1. Total Manchester matching funds (if required)
 | $ |

1. What is the proposed project period of the grant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Are you collaborating with anyone outside of Manchester? **Yes/No**
	1. If yes, who? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Project title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Brief summary of project:

**Special Review Information**

1. Does your project involve human subjects? **Yes/No**

*If yes, your project must be submitted to the Institutional Review Board before funds can be distributed.*

1. Does your project involve animal research? **Yes/No**

*If yes, your project must be submitted to the Institutional Animal Care and Use Committee before funds can be distributed.*

1. Does your project have a confidentiality agreement, proprietary info., or material transfer agreement? **Yes/No**
2. Will your project require technology support? **Yes/No**
3. Is faculty release time requested? **Yes/No**
4. Is extra compensation to Manchester faculty and staff requested? **Yes/No**
5. Will this proposal require new staff and/or faculty to be hired? **Yes/No**
6. Will students be hired from these grant funds? **Yes/No**

By signing, I am certifying that: (1) I have filed any applicable Conflict of Interest forms that relate to Manchester University and notified other grant project leaders of their requirement to do so. These forms indicate that I will cooperate in the development of a Memorandum of Understanding that constitutes a conflict of interest “resolution plan” if a conflict of interest or potential conflict of interest is found to exist that relates to this proposal and to comply with any conditions or restrictions imposed by the University to manage, reduce, or eliminate actual or potential conflicts of interest or forfeit the award; (2) the information submitted within the application is true, complete and accurate to the best of my knowledge; (3) any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties; and (4) I agree to accept responsibility for the conduct of the project and to provide the required reports if an award is received as a result of this application.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_