

# ▶ Guidance counselor reference information



The person named on the opposite side of this form is a candidate for admission to Manchester University. Since admission decisions are based on a variety of information, including personal qualities and records, your candid evaluation will be helpful now and in our future relationships with the candidate. Please respond to the following questions to the best of your knowledge. You may substitute an electronic reference or written letter in lieu of this form.

Name of student \_\_\_\_\_

1. What is the nature and extent of your relationship with the candidate? \_\_\_\_\_
2. Are you a relative?  yes  no      If yes, what relation? \_\_\_\_\_
3. Please rate this student's academic ability, motivation, and potential. Please add any additional comments according to your personal contacts, or a composite of teachers' evaluations.

Qualities	Outstanding	Satisfactory	Unsatisfactory	Do Not Recommend	Cannot Evaluate
Academic Ability					

Comments: \_\_\_\_\_

Academic Potential					
--------------------	--	--	--	--	--

Comments: \_\_\_\_\_

Academic Motivation					
---------------------	--	--	--	--	--

Comments: \_\_\_\_\_

Personal Character					
--------------------	--	--	--	--	--

Comments: \_\_\_\_\_

4. Please indicate academic strengths: \_\_\_\_\_

5. Please indicate potential academic difficulties: \_\_\_\_\_

6. Has this student had any disciplinary or legal problems? If yes, please explain: \_\_\_\_\_

7. Is academic record indicative of ability?  yes  no \_\_\_\_\_

8. Do you recommend this student for admission to Manchester University?  yes  no

9. Additional comments or suggestions are appreciated (e.g., readiness for college; desire to attend college; unusual circumstances or experiences):

Your name \_\_\_\_\_ Signature \_\_\_\_\_  
(Please print)

Title \_\_\_\_\_ Date \_\_\_\_\_

Telephone number \_\_\_\_\_ E-mail address \_\_\_\_\_