



Social Work  
Program  
Manchester University

# APPLICATION FOR ADMISSION TO THE SENIOR SOCIAL WORK PRACTICE BLOCK

The information provided on this form will be used, along with personal interviews, as a final screening for admission to the Senior Social Work Practice Block (Social Work Practice II, III, IV and Field Instruction) and to select a setting for your Field Instruction. This information will also be used to inform your Agency Field Instructor of your interests, needs, and goals.

A comprehensive description of the Social Work Program, including its admissions procedures and Field Instruction, is available in the *Social Work Program Handbook* and *Field Instruction Manual*. Both are available on-line at the Social Work Program website ([www.manchester.edu/socialwork](http://www.manchester.edu/socialwork)) and are provided in hard copy upon admission. Students should review both before seeking admission into the Senior Social Work Practice Block.

The Social Work Program gains its character, purpose, and direction from its mission, goals, and Competencies, which are included in the *Social Work Program Handbook*. This admissions process is conducted in congruence with these guiding statements. In addition, the professional social work values of **integrity** and **competence** are emphasized throughout the admissions process.

## Criteria for admission to the Senior Social Work Practice Block:

1. completion of a minimum of 76 credit hours;
2. admission to the Social Work Program;
3. previous participation in a Celebrating Diversity Workshop;
4. demonstration of satisfactory progress (e.g., minimum 2.0 overall GPA, progress toward Social Work Program Competencies); and
5. satisfactory remediation of any areas of concern identified at admission to the Social Work Program

To apply for admission to the Senior Social Work Practice Block, please submit to the Social Work Program Director:

1. this completed and signed application form,
2. your typed responses to Sections III and IV,
3. your current résumé, and
4. your unofficial transcript (print from ChetAdvisor)

## I. Identifying Information

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ MU Box # \_\_\_\_\_

Student ID # \_\_\_\_\_ E-mail \_\_\_\_\_

MU Address \_\_\_\_\_ Phone \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

Summer Address \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact name \_\_\_\_\_ Phone \_\_\_\_\_

Have you participated in a Celebrating Diversity Workshop? Yes No If yes, which semester and year? \_\_\_\_\_

Do you have a valid driver's license? Yes No Will you have access to a reliable car during Field Instruction? Yes No

Will you have access to a computer with internet and Microsoft Office software during Field Instruction? Yes No

## II. Self-Assessment of Progress toward Core Competencies

The 9 Competencies listed below are the specific learning outcomes our students are required to achieve. For each competency, please indicate how well prepared you feel at this point in your education. Remember, you are not expected to have mastered all of the competencies at this point. You are expected to continue learning in these areas over your senior year. Your responses now will help you and the social work faculty focus your learning experiences during the Senior Social Work Practice Block, including Field Instruction. For each competency, circle the appropriate number.

*I consider myself prepared to:*

	Strongly Disagree	Disagree	Undecided	Agree	Strongly Agree
1. Demonstrate ethical and professional behavior.	1	2	3	4	5
2. Engage diversity and difference in practice.	1	2	3	4	5
3. Advance human rights and social, economic, and environmental justice.	1	2	3	4	5
4. Engage in practice-informed research and research-informed practice.	1	2	3	4	5
5. Engage in policy practice.	1	2	3	4	5
6. Engage with individuals, families, groups, organizations, and communities.	1	2	3	4	5
7. Assess individuals, families, groups, organizations, and communities.	1	2	3	4	5
8. Intervene with individuals, families, groups, organizations, and communities.	1	2	3	4	5
9. Evaluate practice with individuals, families, groups, organizations, and communities.	1	2	3	4	5

## III. Planning for Field Instruction

On a separate page, please type your thorough and thoughtful responses to the following questions:

- Briefly outline the organizational activities you have engaged in either during college or before, including leadership and committee responsibilities.
- List in chronological order all volunteer activities, social service practica, cross-cultural living experiences, social service related employment, and related activities such as camp counseling, etc.
- Indicate two or three fields of social work practice and/or social problems which interest you most. Briefly describe the origin and nature of your interests.
- Do you have a geographic preference for your field instruction agency (your hometown, Chicago Center, other)?
- Do you have a specific placement setting in mind for Field Instruction (an agency you are familiar with, etc.)?
- What are your tentative career plans following graduation? Include both short-term and long-term plans.
- If you have any physical conditions or disabilities that should be considered when selecting a field assignment, please identify any special needs or accommodations you will require.
- Do you have any prior misdemeanor (other than minor traffic offenses) or felony convictions?  Yes  No  
If yes, please list all prior misdemeanor or felony convictions you have received. (Prior convictions do not necessarily impede your ability to complete Field Instruction, but knowledge of this will assist the faculty in providing you with professional advising and establishing an appropriate field placement. Also, any placement setting has the right to require a Criminal Background Check of their student interns.)

## IV. Resolution of Concerns Identified at Program Admission

Complete section IV only if you were granted provisional admission to the Social Work Program.

As stated in the *Social Work Program Handbook*, students granted provisional admission to the Program must demonstrate satisfactory progress toward the remediation of the identified concerns in order to gain admission to the Senior Social Work Practice Block and complete the Social Work Program.

1. Identify each of the provisions outlined in your admissions letter and thoroughly describe your efforts and progress toward the resolution of each.

## V. Signed Verification

All applicants please sign below to verify the following:

- I understand that academic professional advising is an essential component of my social work education, and that the materials related to my admission to the Senior Social Work Practice Block will be reviewed and discussed by the Social Work Program faculty. I give my permission to the Social Work Program faculty to discuss my on-going academic and professional development.
- I have read the *Social Work Program Handbook* and *Field Instruction Manual*. I understand the purposes, requirements, policies, and procedures of the Program as outlined in both documents.
- I understand that if admitted to the Senior Social Work Practice Block, my continued participation in the Social Work Program (including Field Instruction) will depend upon my ability to continue demonstrating the motivation and capacity to complete the social work major and to practice social work in an ethical and professional manner.

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Student Signature

Date

Admission application forms, the *Social Work Program Student Handbook*, and the *Field Instruction Manual* are available on the Social Work Program website or from the Director of the Social Work Program.