



Office of Residential Life  
***Students' Rights in Conduct Cases***

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Persons charged with violating policies are informed in writing of their rights and the charges pending against them with sufficient detail and in a reasonable time to ensure an opportunity to prepare a response. Rights in conduct cases include:

1. No form of harassment, threat of additional charges or threat of counter charges may be used to obtain admission of responsibility or information of other suspected persons.
2. Pending sanctions on the charges, the conduct status of a person is not altered, including the rights to be present on the campus and/or to attend classes. Exceptions may be made for reasons related to the physical or emotional safety and well-being of students, faculty and staff of Manchester University.
3. Persons appearing before a Conduct Review Board or a University Hearing Panel have the right to be accompanied by a support person. The support person may not speak on behalf of the respondent.
4. Persons who have a conflict of interest regarding the facts or the principal parties (Complainant or Respondent) in a case should be disqualified from any role in the hearing. Conflicts should be discussed with the Hearing Coordinator at least 24 hours prior to the hearing.
5. The respondent is assumed not responsible until sufficient information is presented to determine responsibility using a preponderance of evidence standard.
6. The respondent has the right to remain silent and need not present a response.
7. The respondent should be given an opportunity to speak on their behalf, present evidence and witnesses, and have an opportunity to hear and question those bringing the charges.
8. The decision in the case is based solely upon information introduced during the hearing. Previous conduct history is only relevant if the respondent is found responsible.
9. The recommendation of the hearing body during sanctioning (as approved by the Hearing Coordinator, the Director of Residential Life or the Dean of Student Experience) is final and subject only to rights of appeal found on page 30 of *The Source*.
10. Respondents, witnesses or complainants in a conduct case who are unable to participate in a hearing at the assigned time and date due to emergency circumstances must discuss the conflict with the Hearing Coordinator as quickly as possible, preferably within 24 hours of the hearing.
11. Decisions of hearing bodies may be appealed by respondents or complainants.
12. The hearing may proceed in the absence of a respondent or witness.
13. Respondents or witnesses who fail to appear before any hearing body may be cited for contempt.
14. Complainants may be notified of the outcome of a case if the charges warrant notification.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Witness: \_\_\_\_\_

Signature: \_\_\_\_\_