

**Ball State University and Manchester University
Articulation Agreement
For the Manchester University Master of Science in Pharmacogenomics**

This Articulation Agreement ("Agreement") is entered into by and between Manchester University ("MU") and Ball State University, Muncie, IN ("BSU") (collectively referred to here as the "Parties"). The Agreement is effective on June 19, 2020 ("Effective Date").

I. Intent

The intent of the Agreement is to memorialize the commitment of the Parties to promote the MU Master of Science in Pharmacogenomics Program ("PGX Program") as an option for qualified BSU students and set out parameters for those seeking admission to it.

II. MU Obligations

A. General

MU will reserve two (2) seats in each annual cohort of students entering its on-campus PGX Program for qualified students of BSU. MU may, but is not required to, accept additional qualified students from BSU into the PGX Program.

B. Qualifications

To be considered a qualified applicant for the PGX Program, the student must:

- a. Have completed or be in the process of completing a bachelor's degree (chemistry, biology, medical technician, etc.); or a professional degree (physician assistant, etc.); or a master of arts/science degree in a science or science related field;
- b. Have a 3.0 minimum cumulative GPA;
- c. Have a 2.7 minimum GPA in science courses; and
- d. Complete the PGX Program application (PharmGRAD).

C. Admissions Process

MU's admissions process for the PGX Program consists of the following steps:

1. Qualified students must complete the application process for admission to the PGX Program according to the established deadlines, which will be made known by MU in order for BSU to provide such information to interested students.
2. MU will rank qualified applicants from BSU according to their applications.
3. Offer of admission letter from the PGX Program will be sent by MU to eligible applicants within one to two weeks of receiving a verified PharmGRAD application.
4. Applicants who have been offered an admission letter and wish to accept a position in the program must verify their acceptance of the offer by April 15th.
5. If there has not been a verification of acceptance of the offer by April 15th an offer will be made to the applicant with the next highest rank. This will be repeated until either (a) verification has

been provided by two qualified applicants from BSU; or (b) there are no more qualified applicants from BSU.

6. Qualified applicant who are not selected for admission to the PGX Program will be timely notified of such by MU in writing.
7. If no qualified BSU applicants apply by February 15th of each annual admissions cycle, the reserved two seats will be opened to be filled from MU's broader qualified applicant pool.

III. BSU Obligations

BSU will advise its students of the PGX Program the opportunity to apply for a seat in it, the minimum requirements necessary to be a qualified applicant, and the procedures and timeframes for application and acceptance into the PGX Program.

IV. Miscellaneous

A. Term and Termination

The term of this Agreement is three years from the Effective Date. Either Party may terminate the agreement in advance of its normal expiration date by giving the other Party a sixty-day prior written notice.

B. Consultation; Dispute Resolution

The Parties agree to consult on issues germane to the subject matter of this Agreement as they arise if the Agreement does not expressly cover the handling of said issues. In addition, the Parties agree to work together amicably to resolve any disputes or disagreements that may arise during the Parties' performance of this Agreement prior to pursuing other recourse.

C. Nondiscrimination

The Parties agree to carry out their responsibilities under this Agreement in a nondiscriminatory manner, consistent with state and federal nondiscrimination laws.

D. Privacy of Student Records

The Parties agree to protect the privacy of student records consistent with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), and any other applicable laws.


E. Governing Law

This Agreement will be governed by the laws of the State of Indiana.

F. Entire Agreement; Modification

This Agreement represents the entire agreement between the Parties as it relates to the subject matter herein. The Agreement may be altered, modified or extended only by mutual consent and written amendment signed by both Parties up to three months before the expiration.

WHEREFORE, the Parties have executed this Agreement as of the Effective Date.


Ball State University

Susanna Rivera-Mills PhD
Provost and Executive Vice President for
Academic Affairs
Date: 6/19/20

Scott Stachler *Scott M Stachler*
Associate Vice President and Chief
Date: 06/18/2020

Maureen McCarthy PhD
Dean of the College of Science and Humanities



Date: 6/12/2020



Jennifer Metzler PhD
Teaching Professor of Biology and Pre-Health
Professions Advisor
Date: 6/11/2020

Manchester University



Celia Cook-Huffman
Vice President for Academic Affairs

Date: 6/11/2020