



Emergency Evacuation Plan

Emergency situations frequently necessitate the evacuation of students, staff, and faculty to safe areas. Different emergencies call for different degrees of evacuation. During a tornado warning, community members are asked to move to safe shelters, as designated below. During fires, fire alarms, bomb threats, or chemical spills, total evacuation of the building is necessary; and we ask that, as people exit, they move away from the building to the pre-designated safe area. Campus Safety will initiate the emergency evacuation plan, once the threat/emergency is confirmed. The purpose of this plan is to identify those evacuation safe areas. The below list indicates the evacuation points where people should wait until the emergency is over, or until emergency responders give further instructions. For further information about chemical spills, fire and weather emergencies, bomb threats, or lock-down procedures, refer to the respective emergency plan.

Emergency! Do you know where to go?

NORTH MANCHESTER CAMPUS

BUILDING	EVACUATION POINTS	
	Tornado Warning (Stay Inside)	Fire, Bomb Threat, Chemical Spill
Academic Center	Auditorium (Rm. 101), side corridors, away from glass	Center of Mall
Administration	Basement corridor, away from glass	South side Clark
Calvin Ulrey Hall	1st floor corridor (east end), away from glass	By the fountain
Clark Computer Center	Corridor, Room 104, away from glass	East side Calvin Ulrey
Cordier Auditorium	Basement, away from glass	Center of Mall
East Hall	1st floor corridors, away from glass	Garver fire U drive
East Street Apartments	Basement laundry room, away from glass	West parking lot
Garver Hall	Ground & 1st floor corridors, away from glass	East Hall fire U drive
Helman Hall	1st floor vending area, 2nd floor corridor, 1st and 2nd floor restrooms, away from glass	By fountain
Intercultural Center	Basement, away from glass	South side Adm. Bldg.
Library	Basement, away from glass	Center of Mall
Maintenance Center	Lobby, away from glass	East side Calvin Ulrey
Morris Observatory	Observatory classroom, away from glass	North side Observatory
Oakwood Hall	1st floor vending area, 1st and 2nd floor restrooms, 2nd floor corridor, away from glass	South end of Mall
PERC	1st floor north corridor and adjacent rooms, auxiliary gym, west end of main gym, away from glass	PERC parking lot
Peace House	Basement, away from glass	West side Helman Hall
Petersime Chapel	Entrances to restrooms, under pews, away from glass	Center of Mall
Power House	Basement by restroom or tunnel, away from glass	East side Calvin Ulrey
Safety Center	Basement, away from glass	East side Cordier
Schwalm Hall	Basement and 1st floor corridors, away from glass	Schwalm parking lot
Science Center	1st & 2nd floor corridors, Room 141, Room 142 and Room 235, away from glass	Center of Mall
Jo Young Switzer Center	Speicher, Lahman, Hoff conference rooms, 1st floor corridor (north end), Food Services offices, kitchen, Campus Store offices, storerooms, away from glass	North Union parking lot
Winger	1st and 2nd floor corridors, Wine Recital Hall, away from glass	Center of Mall

FORT WAYNE CAMPUS

BUILDING	Tornado Warning (Stay Inside)	Fire, Bomb Threat, Chemical Spill
Fort Wayne Campus	Storage room 142 between the conference center and classrooms, auditorium storage room 102C under the auditorium seating, women’s bathroom room 161 or men’s bathroom room 159	Manchester University monument sign at the south end of the Fort Wayne campus