

Making Decisions

When we evaluate your application, the bottom line is your potential for success at Manchester University. We will give your application careful and individual attention, considering your academic achievements, aptitude and motivation. Decisions are generally made within two weeks after your application file is complete.

You also have decisions to make. Contact us at 800-852-3648 or e-mail visit@manchester.edu to schedule a personal visit so you can find out firsthand if Manchester is a good fit for you. Our admissions office always has someone eager to show you around. If you can't visit in person, visit our web page at www.manchester.edu.

Applying for Admission to Manchester University

Follow these five easy steps.

1. **Application and Application Fee:** The application must be completed by the applicant. If the application is not complete, it will be returned to you and will delay the admission process. Return the application with the \$25 non-refundable application fee (check or money order payable to Manchester University) to the Office of Admissions, or apply for free online at www.manchester.edu. You may apply upon completion of your junior year of high school. Manchester also accepts the common application: www.commonapp.org.

While applications are considered on a rolling basis, all students are strongly encouraged to submit all application materials by April 15. After reviewing an application, the University may request additional information from the student, which could be difficult to obtain after the school year is complete. A student who is unable to provide additional information requested by the University may not be eligible to enroll in the fall semester. Please call if you have questions about admission criteria.

2. **Required Essay:** Include a self-written, minimum 250-word essay that answers the question, "If you could design a course at Manchester that would focus on your interest of study, what would it be called, what would it cover, and why?" Attach a paper copy with your application or visit www.manchester.edu/essay to submit.
3. **High School Report:** After completing the student portion, give the High School Report to your guidance counselor and ask him or her to complete and send it to the Office of Admissions. If you have been out of school more than five years, request at least one letter of reference from someone who is able to evaluate your potential for academic success in college.
4. **Transcripts:** Official transcripts of all high school and current and/or previous college work must be sent directly to the Office of Admissions. If you have been out of school more than five years, you must still submit transcripts, but work experience and other accomplishments will be given considerable weight. Please submit information about these experiences in writing.
5. **Standardized Test Scores:** Manchester accepts both SAT and ACT scores. You must request that official score reports be sent to Manchester. You do not need to submit test scores if you are 25 years of age or older.

Questions?

Call us at 800-852-3648 and we will talk them over — gladly. Or e-mail us at admitinfo@manchester.edu.

All materials should be sent to:

Office of Admissions
Manchester University
604 E. College Ave.
P.O. Box 365
North Manchester, IN 46962-0365

or by fax: 260-982-5239

Manchester University is committed to nondiscrimination in campus life. The University does not discriminate on the basis of national or ancestry, race, color, age, sex, gender identity or expression, sexual orientation, familial status, religion, disability, or veteran status in admissions or any area of campus life, including education programs, scholarships and loan awards, residence life programs, athletic programs, or extracurricular programs, promotion and tenure policies, and alumni affairs.

Tell us about yourself

Must be completed by applicant. All sections must be completed to be considered for admission. Please type or print using black or blue ink.

Legal Name _____
Last First Middle/Maiden Preferred Name

Mailing Address _____
Street City State Zip Code

County _____ Phone _____
Area Code

E-mail Address _____ Cell Phone _____
Area Code

Birthdate _____ Birthplace _____ May We Text You? Yes No
City State/Country

Social Security Number _____ Gender: Male Female Marital Status _____

OPTIONAL: While the following is not required, it will help us in learning more about you.

Are you Hispanic or Latino? yes no

Select one or more races: American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

Are you a U.S. citizen? yes no If no, country of citizenship _____

Religious Affiliation _____ Pastor _____

If Church of the Brethren, are you a member? yes no Congregation _____ District _____

Tell us about your education

Graduation from _____ Graduation Month _____ Year _____
High School

High School Address _____
Street City State Zip Code

High School Counselor _____ Guidance Office Phone _____
Area Code

Academic honors, special awards, leadership positions, offices held or other information about your academic background while in high school:

Co-curricular activities, athletics and volunteer work in which you have participated in high school:

If you have been out of high school more than four months, list sequential employment, educational and other activities:

INDIANA RESIDENTS ONLY

Expected Diploma: (Check one. If unsure, select Basic.)

- Basic Core 40 Academic/Technical Honors

21st Century Scholar? (Students typically apply to be a 21st Century Scholar in 7th or 8th grade and must continue to meet requirements of the program throughout high school. Check one.) yes no

Tell us about your college plans

Please describe what factor(s) most influenced your decision to apply to Manchester University: _____

Please describe the most important factors in your college decision: _____

Semester you plan to enroll: Fall January Spring 20 _____ Will you attend: Full time? Part time?

Intended academic major(s), in order of interest: _____

Career plans/goals, if known: _____

Will you: Live on campus? Commute? Do you plan to file for financial aid? yes no



Fast Forward is an accelerated program that gives students the opportunity to earn a bachelor's degree in three years. If qualified, are you interested in participating in Fast Forward? yes no
Learn more at fastforward.manchester.edu.

Co-curricular activities in which you plan to participate in college: _____

Musical activities in which you plan to participate in college:

Instrumental performance - instrument: _____ Vocal performance - vocal part: _____

Varsity athletics in which you plan to participate in college: 1st sport _____ 2nd sport _____

Tell us about your family

Parent Stepparent Guardian Preferred Language _____

Name _____ Last First M.I. Attended College? yes _____ no
Number of years

Address _____ Street City State Zip Code

Occupation _____ Employer _____

Work Phone _____ Area Code E-mail Address _____

Parent Stepparent Guardian Preferred Language _____

Name _____ Last First M.I. Attended College? yes _____ no
Number of years

Address _____ Street City State Zip Code

Occupation _____ Employer _____

Work Phone _____ Area Code E-mail Address _____

Please list names of brothers and sisters and their current year in school _____

Names and relationships of relatives who attend(ed) Manchester _____

T-shirt size: S M L XL 2XL 3XL

My signature below indicates that I completed this application, and that all information contained in my application is complete, factual, and honestly presented. Further, my signature indicates that I have either never been convicted of a misdemeanor or felony, or that I have included a detailed letter about this conviction with this application. I understand that providing false information will make me ineligible for admission to Manchester University.

Signature of Applicant _____ Date _____