

TRANSFER ARTICULATION AGREEMENT BETWEEN MANCHESTER UNIVERSITY AND IVY TECH COMMUNITY COLLEGE STATEWIDE

The intent of this agreement is to facilitate bachelor's degree attainment for students transferring from Ivy Tech Community College in the program(s) described in this agreement. The combination of courses required to complete the degree(s) so noted have been identified to facilitate transfer success at Manchester University. This Agreement also serves as a Memorandum of Understanding (MOU) between both institutions for the purpose of clarifying roles and responsibilities in this partnership.

1. Statement of the Basic Agreement

- a. This Agreement supports the transfer of students with a degree from Ivy Tech Community College, transferring into a degree at Manchester University as detailed in Appendix A. Manchester University will require no more than 60 additional credits at Manchester University for such a student to complete a bachelor's degree within the articulated degree pathways detailed in Appendix A.
- b. Students with an Associate of Arts, Associate of Science, Associate of General Studies, or Associate of Fine Arts degree on their Ivy Tech Community College transcript would be considered to have satisfied Manchester University's general education Core requirements. Students must have an official transcript showing the completion of the degree sent to Manchester University's Admissions Office.
- c. Students with an Associate of Applied Science degree on their Ivy Tech Community College transcript will have their courses individually evaluated to determine satisfaction of Manchester University's general education Core requirements.
- d. Manchester University agrees to accept credits for students who have completed a degree at Ivy Tech Community College.
 - i. To ensure continued alignment and accurate equivalency, the courses listed on the sample plans of study are considered equivalent based on the following criteria: (a) Content: The courses must cover comparable subject matter and meet the same learning objectives and (b) Course Format: Both institutions agree that the course formats (lecture and lab, if applicable) are sufficiently similar to maintain equivalency.
 - ii. In instances where the credit hours of equivalent courses between Ivy Tech Community College and Manchester University differ, the institutions agree that course equivalency may still be granted, provided that the course content, learning outcomes, and academic rigor are substantively comparable. Manchester University will apply the appropriate number of credits for the transferred course based on the following guidelines:
 1. If Ivy Tech Community College's course has fewer credit hours than Manchester University's equivalent course, Manchester University will accept the credits as a full transfer, denote the course requirement as being satisfied, and adjusting the number of credits awarded. For example, if Ivy Tech Community College's course is worth 3 credits and Manchester University's course is worth 4 credits, Manchester University will award 3 credits toward the student's program and count as the course requirement for

the program satisfied. The student will need to take an additional credit in electives to satisfy the missing credit. This arrangement is denoted on the sample plans of study with a “CR” designation for the equivalent Manchester University course.

2. If Ivy Tech Community College’s course carries more credits than Manchester University’s course, Manchester University will apply the full credit hours toward the student’s program by applying the applicable credits for the Manchester University course and awarding elective credit for the remaining course credits. For example, if Ivy Tech Community College’s course is worth 4 credits and Manchester University’s course is worth 3 credits, Manchester University will award 4 credits toward the student’s program and count 3 credits towards the course requirement and 1 credit of elective credit.
 - iii. Partner institution agrees to review and award to their fullest ability any credit for prior learning that appears on the student’s Ivy Tech transcript (e.g. CLEP, AP, DANTES, Cambridge International, IB, Certifications, Military Experience, Portfolio).
 - iv. Students must earn a course grade of “C” or better (2.00 on a 4.00 scale) for the course to be accepted for transfer.
 - v. For those students that have completed an associate degree, a minimum of sixty credits will be accepted for transfer to Manchester University. Thus, the student will be enrolled with junior class standing.
2. Transfer without an Associate Degree and Reverse Transfer of Credits
- a. For students that have not completed an associate degree at Ivy Tech Community College, such students may be evaluated for admission to Manchester University and a transfer of credits on a case-by-case basis. In order to facilitate the awarding of an associate degree to students who have transferred to Manchester University before completing their associate degree at Ivy Tech Community College, the provisions in this section address circumstances where students can reverse transfer credit back to Ivy Tech Community College in order to complete an associate degree. The purpose of this provision is to recognize students’ academic achievements and support their educational and career goals.
 - b. A student is eligible for reverse transfer if they:
 - i. Previously enrolled at Ivy Tech Community College and completed at least 15 credit hours (Ivy Tech’s residency requirement) applicable towards an associate degree.
 - ii. Transferred to Manchester University before earning an associate degree.
 - iii. Earned credit hours (including university coursework) that meet the associate degree requirements.
 - iv. Are in good academic standing at Manchester University and have no outstanding financial obligations at either institution.

- v. Provide consent for the transfer of their university transcript to the Ivy Tech Community College for degree evaluation. Eligible students can elect to opt-in to the reverse transfer opportunity by completing the reverse transfer consent form and submitting it to the Registrar's Office at Manchester University.

Manchester University will send the student's academic transcript to Ivy Tech Community College upon completion of sixty credits at Manchester University. Ivy Tech Community College will evaluate the transcript to determine if degree requirements are met. If eligible, Ivy Tech Community College will confer the associate degree and notify the student.

3. Changes in Curriculum or Program Requirements

- a. Changes made to relevant curriculum at either Ivy Tech Community College or Manchester University may necessitate review of the programs at both institutions to determine if modification of Agreement is necessary. If deemed appropriate, a new agreement will be generated and signed. Curriculum changes by either Ivy Tech Community College or Manchester University must be communicated in writing to the other party no later than June 30 of any academic year.
- b. Each partner assumes responsibility for informing their students of curricular revisions that would impact student planning and/or degree completion. In the event graduation requirements for the bachelor's degree at Manchester University change within this time, the standards and practices established by Manchester University to cover such a change will apply to transferring students.

4. Guaranteed Admission and Matriculation

- a. This provision ensures that students who meet the requirements outlined in this articulation agreement are guaranteed admission to Manchester University upon completion of their studies at Ivy Tech Community College. This guarantee is intended to provide a seamless transition for eligible students and encourage their continued academic progression.
- b. Eligibility Criteria. To be eligible for guaranteed admission under this agreement, students must meet the following criteria:
 - i. Completion of Degree: Students must complete the above-referenced associate degree at Ivy Tech Community College with a minimum of sixty (60) credits.
 - ii. GPA Requirement: Students must maintain a cumulative Grade Point Average (GPA) of 2.50 or higher on a 4.00 scale at Ivy Tech Community College.
 - iii. Students must be in good academic and disciplinary standing at Ivy Tech Community College at the time of transfer.
 - iv. Students must submit a formal application for admission to Manchester University by the appropriate deadline for the semester they intend to enroll.
- c. Students who meet the eligibility criteria will enter Manchester University with junior status (if applicable).

5. General Admission and Matriculation

- a. For those students that do meet the requirements of Section 4 of this Agreement, those students can apply for admission to Manchester University in accordance with rules, policies, and procedures of Manchester University in effect at the time of application.
6. Financial Aid
 - a. Students transferring from Ivy Tech Community College shall be eligible for transfer scholarships and financial aid based upon the current policies and procedures at Manchester University.
7. Housing
 - a. Students transferring from Ivy Tech Community College shall have the option for housing at Manchester University pursuant to the current policies and procedures at Manchester University.
8. Information Sharing
 - a. To the extent permitted by the Family Education Rights and Privacy Act (FERPA), Ivy Tech Community College and Manchester University agree to share data on student achievement for purposes of assessing program effectiveness. Any exchange by the parties of student record information protected by the Family Education Rights and Privacy Act (20 USC § 1232g) and implementing regulations (34 CFR Part 99) ("FERPA:") shall occur only in full compliance with FERPA, including, without limitation, committing the receiving party to limit the use of such information to the purposes for which the disclosure was made, and to impose such limits on any re-disclosure, and the parties agree to comply with all applicable statutory and regulatory provisions, including, without limitation 34 CFR 99.31, 99.32, 99.33, 99.34 and 99.35.
 - b. Student outcome data related to the shared articulation agreement may be requested which may include, but is not limited to: enrollment, completion, employment outcomes (in-state vs. out of state), and incentives provided to Ivy Tech students such as scholarships, tuition discount for Ivy Tech employees, waived application fee, etc.
9. Joint Marketing
 - a. Each institution shall market this articulation agreement in generally the same manner as it markets any other articulation agreements with other institutions.
 - b. Both institutions may collaborate on co-branded materials that include logos, taglines, and messaging consistent with each institution's brand guidelines. All co-branded marketing materials, whether digital or print, must be approved by both parties before distribution. Each institution will submit draft marketing materials for review at least ten (10) business days before the scheduled release date. Both institutions must approve the materials within five (5) business days of receiving the draft. No marketing materials shall be distributed without mutual consent.
 - c. Partner Institution may not use the College's name, the name of its officials or employees, or the seal or marks of the College in advertising, publicity, or promotion, including on any webpages, emails, brochures, advertisements, press releases, announcements, or advertising or marketing materials without prior written approval from the College's Vice President of Marketing & Communications. Any announcements, press releases, publications, advertising or marketing materials, or other publicity regarding this Transfer Agreement must have prior written approval from the College's Vice President of Marketing & Communications.

Representatives from Manchester University, including admission advisors, academic advisors, and faculty members, may request access to Ivy Tech Community College's campus to provide advising, information sessions, and support to students preparing to transfer. This (subject to availability by Ivy Tech campus) may include:

- i. On-site advising appointments with an appropriate space for those appointments.
- ii. Information sessions about transfer pathways, academic programs, and admissions requirements.
- iii. Workshops or events to familiarize students with the academic environment at the Manchester University.
- iv. Recruitment fairs and information tables in high-traffic areas (e.g., student centers, academic buildings).

Manchester University's representatives and personnel will adhere to all relevant policies and regulations of Ivy Tech Community College while on campus, including those relating to security, health and safety, and the use of campus facilities.

Manchester University's representatives will adhere to Ivy Tech Community College's policies regarding access and use of campus facilities and foster open communication between the institutions to support students' transfer goals.

10. Term and Termination

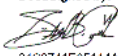
- a. This Agreement shall commence on the date of the last signature and shall terminate June 30, 2028, unless terminated earlier as provided elsewhere in this Agreement. This Agreement may be renewed by the mutual written agreement of the parties for additional terms, not to exceed three (3) years. Notwithstanding the expiration of the Agreement, any student who has applied for transfer from Ivy Tech Community College to Manchester University prior to or during the active period of this Agreement shall be treated as if this Agreement continues to be in effect.
- b. Either party may terminate or suspend this Agreement for convenience upon sixty (60) days' written notice; provided, however, that the parties shall discuss and reasonably attempt to resolve the issues that led to the notice of termination or suspension during the sixty (60) day period. Notwithstanding the termination of the Agreement, any student who has applied for transfer from Ivy Tech Community College to Manchester University prior to or during the sixty (60) day period shall be treated as if this Agreement continues to be in effect.

11. General Provisions

- a. Both Parties shall maintain their respective individual institution and programmatic accreditation (as applicable), and this Agreement shall be binding only if both Parties maintain those accreditations.
- b. In carrying out the responsibilities and obligations of this Agreement, neither party shall be acting as the agent or principal of the other regarding dealings with third parties, including students. Neither party shall have the authority to make any statements, representations, nor commitments of any kind or to take any action binding the other except as provided for herein or authorized in writing by the party to be bound.
- c. This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties.

Date: 5/14/2025

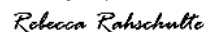
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Ivy Tech Community College
By: Steven B. Combs, Ph.D.
Interim Provost and Senior Vice
President for Academic Affairs

Date: 5/14/2025

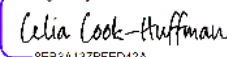
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Ivy Tech Community College
By: Rebecca Rahschulte, Ph.D.
Vice President for Academic Affairs &
Associate Provost

Date: 5/7/2025

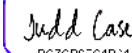
Signed by:



Manchester University
By: Celia B. Cook-Huffman, Ph.D.
Vice President for Academic Affairs

Date: 5/7/2025

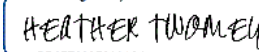
Signed by:



Manchester University
By: Judd Case, Ph.D.
Dean of Arts and Sciences

Date: 4/30/2025

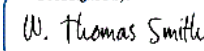
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Manchester University
By: Heather Twomey, MAcc, CPA
Dean of Business

Date: 4/30/2025

DocuSigned by:



Manchester University
By: W. Thomas Smith, PharmD., J.D.
Dean of the College of Health
Professions, Nursing, and Pharmacy

APPENDIX A

Transfer Pathways	
Ivy Tech Community College	Manchester University
Accounting (AS)	Accounting (BS)
Accounting (AS)	Finance (BS)
Agriculture (AS)	Business Management (BS)
Agriculture (AS)	Marketing (BS)
Agriculture (AS)	Professional Sales (BS)
Biology (AS)	Biology (BS)
Biology (AS)	Biology-Chemistry (BS)
Biology (AS)	Environmental Studies- Natural History Concentration (BS)
Biology (AS)	Environmental Studies- Policy Concentration (BS)
Biology (AS)	Environment Studies- Technical Concentration (BS)
Biology (AS)	Medical Technology (BS)
Biotechnology (AS)	Medical Technology (BS)
Building Construction Management (AS)	Business Management (BS)
Building Construction Management (AS)	Marketing (BS)
Building Construction Management (AS)	Professional Sales (BS)
Business Administration (AS)	Business Management (BS)
Business Administration (AS)	Finance (BS)
Business Administration (AS)	Marketing (BS)
Business Administration (AS)	Professional Sales (BS)
Business Administration (AS)	Sport Management (BS)
Chemistry (AS)	Chemistry (BS)
Chemistry (AS)	Biology-Chemistry (BS)
Chemistry (AS)	Medical Technology (BS)
Computer Science (AS)	Software Engineering (BS)
Criminal Justice (AS)	Criminology (BS)
Fine Arts (AFA)	Art- Community Arts Organization Concentration (BA)
Fine Arts (AFA)	Art- Pre-Art Therapy Concentration (BA)
Fine Arts (AFA)	Art- Studio Focus Concentration (BA)
Homeland Security/ Public Safety (AS)	Criminology (BS)
Hospitality Administration (AS)	Business Management (BS)
Hospitality Administration (AS)	Marketing (BS)
Hospitality Administration (AS)	Professional Sales (BS)
Kinesiology & Exercise Science (AAS)	Exercise Science- Human Performance (BS)
Kinesiology & Exercise Science (AAS)	Exercise Science- Clinical & Rehabilitation Sciences (BS)
Logistics & Supply Chain Management (AS)	Business Management (BS)
Logistics & Supply Chain Management (AS)	Marketing (BS)

APPENDIX A

Logistics & Supply Chain Management (AS)	Professional Sales (BS)
Professional Communication (AS)	Communication Studies (BS)
Psychology (AS)	Psychology (BS)
Psychology (AS)	Psychology- Cognitive Neuroscience Concentration (BS)
Psychology (AS)	Psychology- Industrial Organization Concentration (BS)
Psychology (AS)	Psychology & Religious Culture (BS)
Secondary Education- Biology (AS)	Secondary Education- Biology (BS)
Secondary Education - Chemistry (AS)	Secondary Education - Chemistry (BS)
Secondary Education - Social Studies (AS)	Secondary Education - History (BA)
Software Development (AS)	Software Engineering (BS)
Visual Communications (AS)	Digital Media Arts (BA)